

APPENDIX D

**Business Filings & Trademarks  
Fee Schedule**

<b>Information Requests, Copies &amp; Certificates</b>	<b>Fee</b>
Certificate of Fact (including Certificate of Existence or Status)	\$15
Long Form Certificate of Existence (Status plus list of filings)	\$25
Certified Copies	\$1 per page plus \$15 per certificate
Plain (Uncertified) Copies	\$0.10 per page
Apostille Related to a Business Entity Filing	\$15
Fax Transmission of Certificates, Copies, Acknowledgements of Filing, etc.	\$2 per page
SOSDirect Search	\$1 per search*
* \$1 search fee is not charged when an order or filing is placed on the search results	
<b>Business Organizations &amp; Nonprofits</b>	<b>Fee</b>
Any instrument for which no express fee is provided (except nonprofit corporation or cooperative association)	\$15
Any instrument for which no express fee is provided for a nonprofit corporation or cooperative association	\$5
<b>Formation &amp; Registration</b>	
Certificate of formation for a Texas entity (except nonprofit corporation, cooperative association, PA or LP) (Forms 201, 203, 205, 206)	\$300
Certificate of formation for a Texas professional association or limited partnership (Forms 204, 207)	\$750
Certificate of formation for a Texas nonprofit corporation (Form 202) or cooperative association	\$25
Registration or renewal as a Texas limited liability partnership or LLLP (Forms 701, 703)	\$200 per partner
Foreign entity application for registration (except nonprofit corporation, LLP, cooperative association or credit union) (Forms 301, 303, 304, 305, 306, 309, 311, 312, 313)	\$750*
* A foreign entity that has transacted business in Texas for more than ninety days without registering is subject to a late filing fee. The late filing fee is equal to the registration fee for each full or partial calendar year that the foreign entity transacted business in Texas without being registered.	
Foreign nonprofit corporation, cooperative association, or credit union application for registration (Forms 302, 309)	\$25*
* A foreign entity that has transacted business in Texas for more than ninety days without registering is subject to a late filing fee. The late filing fee is equal to the registration fee for each full or partial calendar year that the foreign entity transacted business in Texas without being registered.	
Foreign limited liability partnership application for registration or renewal (Forms 307, 308)	\$200 per partner in Texas, but not less than \$200 nor more than

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* A foreign entity that has transacted business in Texas for more than ninety days without registering is subject to a late filing fee. The late filing fee is equal to the registration fee for each full or partial calendar year that the foreign entity transacted business in Texas without being registered.	\$750*
Name registration or renewal for foreign entity not qualified to transact business in Texas (Forms 502, 505)	\$40
Withdrawal of name registration of foreign entity not qualified to transact business in Texas (Form 508)	\$15
<b>Correction or Abandonment of Filings, Delayed Effective Date</b>	
Certificate of correction (Form 403)	\$15
Certificate of abandonment of a filing instrument that has not taken effect (except nonprofit corporation or cooperative association) (Form 427)	\$15
Certificate of abandonment of a filing instrument that has not taken effect for nonprofit corporation or cooperative association (Form 427)	\$5
Statement of event or fact required to effect a filing instrument delayed on the occurrence of a future event or fact (except nonprofit corporation or cooperative association) (Form 805)	\$15
Statement of event or fact required to effect a filing instrument delayed on the occurrence of a future event or fact for nonprofit corporation or cooperative association (Form 805)	\$5
<b>Amendment, Merger &amp; Conversion</b>	
Certificate of amendment for Texas entity (except nonprofit corporation or cooperative association) (Form 424)	\$150
Certificate of amendment for Texas nonprofit corporation or cooperative association (Form 424)	\$25
Amendment to registration as a Texas limited liability partnership or LLLP (Form 722)	\$10 plus \$200 per partner added by amendment
Restated certificate of formation for a Texas entity (except nonprofit corporation or cooperative association) (Forms 414, 415)	\$300
Restated certificate of formation for a Texas nonprofit corporation or cooperative association (Forms 414, 415)	\$50
Texas for-profit corporation restriction on the transfer of shares (Form 425)	\$15
Texas for-profit corporation resolution relating to a series of shares (Form 426)	\$15
Foreign entity amendment to registration (except nonprofit corporation, LLP, cooperative association or credit union) (Forms 406, 411, 412)	\$150
Foreign nonprofit corporation, cooperative association or credit union amendment to registration (Forms 406, 411)	\$25
Foreign limited liability partnership amendment to registration (Form 407)	\$10 plus \$200 per partner added not to exceed \$750

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Foreign entity transfer of registration to successor entity after merger or conversion (except nonprofit corporation or cooperative association) (Form 422)	\$150
Foreign nonprofit corporation or cooperative association transfer of registration to successor entity after merger or conversion (Form 422)	\$25
Certificate of merger (except nonprofit corporation or cooperative association) (Forms 621, 622, 623)  * Fees must include filing fee for the formation of any Texas filing entity created by the transaction.	\$300*
Certificate of merger for nonprofit corporation or cooperative association (Forms 621, 622, 623, 624)  * Fees must include filing fee for the formation of any Texas filing entity created by the transaction.	\$50*
Certificate of conversion (except nonprofit corporation or cooperative association) (Forms 631, 632, 633, 634, 635, 636, 637, 638, 641, 642, 643, 644)  * Fees must include filing fee for the formation of any Texas filing entity created by the transaction.	\$300*
Certificate of conversion where converting entity is a Texas nonprofit corporation or cooperative association and converted entity is a foreign nonprofit corporation (no form available)	\$50
Conversion & continuance (except nonprofit corporation or cooperative association) (no form available)  * Fees must include filing fee for the formation of any Texas filing entity created by the transaction.	\$300*
Certificate of exchange	\$300
<b>Registered Agent Filings</b>	
Change of registered agent and/or registered office by entity (except nonprofit corporation or cooperative association) (Form 401)	\$15
Change of registered agent and/or registered office by nonprofit corporation or cooperative association (Form 401)	\$5
Consent of registered agent to appointment (except nonprofit corporation or cooperative association) (Form 401-A)  * Fee required when consent of agent is submitted separately and not included with registered agent filing.	\$15*
Consent of registered agent to appointment for nonprofit corporation or cooperative association, (Form 401-A)  * Fee required when consent of agent is submitted separately and not included with registered agent filing.	\$5*
Rejection of appointment by registered agent (Form 428)	\$0
Change of registered office by registered agent (Form 408)  * For changes to multiple entities, the fee is the number of entities of a certain type times the filing fee, up to a maximum fee identified below for each entity type:  For-profit corporations \$750 Limited liability companies \$750 Limited partnerships \$750	\$15 per entity*

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Professional corporations \$750 Professional associations \$750 Nonprofit corporations and cooperative associations \$250	
Resignation of registered agent (Form 402)	\$0
<b>Termination and Withdrawal, Reinstatement</b>	
Certificate of termination for a Texas entity (except nonprofit corporation or cooperative association) (Form 651)	\$40
Certificate of termination for a Texas nonprofit corporation or cooperative association (Form 652)	\$5
Withdrawal of registration as a Texas limited liability partnership or limited liability limited partnership (Form 704)	\$15
Withdrawal or termination of registration to transact business in Texas (except nonprofit corporation, cooperative association, or credit union) (Forms 608, 609, 612)	\$15
Withdrawal or termination of registration to transact business in Texas for nonprofit corporation, cooperative association, or credit union (Forms 608, 612)	\$5
Application for reinstatement and request to set aside tax forfeiture (except nonprofit corporation or cooperative association) (Form 801)	\$75
Application for reinstatement and request to set aside tax forfeiture for nonprofit corporation or cooperative association (Form 801)	\$0
Application for reinstatement of a Texas filing entity after voluntary termination (except nonprofit corporation or cooperative association) (Form 811)	\$15
Application for reinstatement after voluntary termination of Texas nonprofit corporation or cooperative association (Form 811)	\$5
Application for reinstatement after involuntary termination or revocation (except nonprofit corporation or cooperative association) (Form 811)	\$75
Application for reinstatement after involuntary termination or revocation of nonprofit corporation or cooperative association (Form 811)	\$5
<b>Reports</b>	
Nonprofit corporation periodic report (Form 802)  * Periodic Report after forfeiture of right to do business: \$5 plus late fee Periodic report late fee is the greater of \$5 or \$1 for each month that the report remains unfiled, not to exceed \$25. Periodic Report after involuntary termination: \$25	\$5*
Annual statement of a professional association (Form 803)	\$35
Limited partnership periodic report (Form 804)  * Periodic Report after forfeiture of right to do business: \$50 plus late fee Periodic Report Late Fee: \$25/month, not to exceed \$100 Periodic Report after involuntary termination/revocation: \$225	\$50*
<b>Close Corporations</b>	
Statement of operation as a close corporation (Form 812)	\$15

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Termination of close corporation status (Form 813)	\$15
<b>Name Reservations and Assumed Name Certificates</b>	
Name reservation (120 days) or renewal (Form 501)	\$40
Assumed name certificate (Form 503)	\$25
Abandonment of assumed name (Form 504)	\$10
Transfer of name reservation (Form 506)	\$15
Withdrawal of name reservation (Form 507)	\$0
<b>Appointment of Agent by Financial Institution, Unincorporated Association, or Foreign Corporate Fiduciary</b>	
Texas financial institution appointment of statutory agent (Form 706)	\$25
Texas financial institution amendment to appointment of statutory agent (Form 707)	\$15
Texas financial institution cancellation of appointment of statutory agent (Form 709)	\$15
Unincorporated nonprofit association appointment of statutory agent (Form 706)	\$25
Unincorporated nonprofit association amendment to or cancellation of appointment of statutory agent (Forms 707, 709)	\$5
Defense base development authority appointment of, amendment to, or cancellation of appointment of statutory agent (Forms 706, 707, 709)	\$0
Resignation of statutory agent for a Texas financial institution, unincorporated nonprofit association, or defense base development authority (Form 708)	\$0
Foreign corporate fiduciary filing to comply with 505.004, Texas Estates Code (Form 908)	\$0
<b>Expedite &amp; Preclearance Services</b>	<b>Fee</b>
Expedited processing of a document submitted for filing (except trademark documents)	\$25
Expedited Processing of a request for a certified copy or certificate of status or fact	\$10
Preclearance of any filing instrument	\$50
<b>Bulk Orders (Business Entity Bulk Data Purchases)</b>	<b>Fee</b>
Previous Master Unload	\$1,350
Previous Master Unload By Entity Description	\$175
New Master Unload	\$1,750
Master Unload By Entity Description	\$200
List by Entity Description (comma-delimited format)	\$200
Daily Filing Update/Replacement (Subscription)	\$60
Daily Filing Update/Replacement (One-Time Request)	\$65

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Weekly Filing Update/Replacement (Subscription)	\$20
Weekly Filing Update/Replacement (One-Time Request)	\$22
Weekly Subscription New Filings (Sunday through Saturday, comma-delimited format)	\$20
<b>Trademarks</b>	<b>Fee</b>
Application for Registration (Form 901)	\$50 per class
Renewal of Registration (Form 902)	\$25 per class
Assignment of Registration (Form 903)	\$25
Transfer of Ownership/Change in Registrant Name (Form 904)	\$10
Change of Registrant Address	\$0
Voluntary Cancellation of Registration	\$0
<b>Accepted Payment Methods</b>	
Check (personal, business, or cashier's check)	
Money Order	
Credit Card (American Express, Discover, MasterCard and Visa accepted. Credit card payments are subject to an additional statutory convenience fee of 2.7% of amount charged.)	
LegalEase® (A deposit account system administered by Frost Bank.)	
Cash (Cash should not be sent for documents submitted by mail.)	